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# A Word by the Secretary General Mr. Salah Ahmed Al Jarallah

Orphan who lost his parents or one of his parents has lost the attention of the community and is left to the fate of illiteracy, deviation and injustice. Therefore, in the face of all these challenges, humanitarian philanthropy organizations must provide maximum support and care for all types of health, education and psychology, taking advantage of all capacities and expertise in the care of orphans and their families.

Based on this concept, we established the Orphans Care Federation in cooperation and coordination with many charitable organizations in the Arab countries, Turkey and Europe. The Orphans Care Federation was established to link organizations to each other and to work to bridge the gaps that could occur in humanitarian

action. There is no doubt that caring for children, especially the orphans in times of crisis and war is the utmost necessity.

The main reason for the success of any project, program or organization is the work of the team and join together to provide a distinctive service in the field of humanitarian work.

Through its executive offices in Istanbul and London, OCF seeks to build partnerships and networking with the largest charities and research institutions to work with member organizations to raise the capacity of staff, supervisors and field coordinators to benefit the orphan and his family wherever he is, tent or orphanage, asking Allah the almighty to accept our good deeds in saying and acting.

# A Word by the Chief Executive Officer Mr. Fadi Mohamed Iskandarani

Being an orphan is a test from Allah Almighty to some of his worshipers. Being an orphan is an ordeal for the individual and for the society as a whole, as part of the Divine manifestations the orphan receive recommendation to be cared by the people, and care provided to the orphan is considered one of the most important acts of charity performed by the Muslim, also Allah stressed on the importance of treating the orphan well, and the preservation of their rights.

Islam has introduced this category to society in the finest human image witnessed by civilized societies and has not presented them as the victims of fate or the remnants of society as is common in other societies. Rather, they were the subject of a Quranic verse that painted an image of faith that transcends all material and worldly ties: «If

you mix with them they are your brothers,» (Surat al-Baqarah, verse 220).

«We can do anything, if we really believe in it and want to achieve it.» With this slogan, I started the process of working for Orphans Care Federation. Our faith in the quality of the work we do is purely for the face of Allah. And now after many months with OCF, we were able with the blessing of Allah to prove our existence in the world of humanitarian and charitable actions. This has been demonstrated by our endeavor to elevate our work to all that is in the interest of the orphan, his family and all those in need and suffering.

Finally, I would like to thank all of my colleagues, OCF members and partners and all those who put their trust into us and relied on us to improve the human condition in general and the orphan in particular.



### **Inauguration and Main Stations**

#### First consultative meeting and laying the foundation stone

The first consultative meeting was held on Friday March 20, 2015, that gathered 30 humanitarian organizations working for the care of orphans. Mr. Salah Al Jarallah «President Al-Khair Team of Volunteers», explained the idea behind establishing the «Syrian Orphans Care Network» and the need to unify efforts by networking humanitarian organizations working for the care of orphans, based

on the problem suffered by the Syrian orphans due to the war taking place.

In addition, several interactive workshops took place and some recommendations arose that which led to the creation of «Syrian Orphans Care Network» aiming for ways of cooperation and networking among the participating humanitarian organizations.



#### Induction meeting in the Turkish city of Antioch May 30, 2015

The number of organizations participating in the second meeting for inaugurating the «Syrian Orphans Care Network» increased to 40 organizations works in relief programs and projects.

some of the outcomes of the second meeting:

- Preparing a study on the situations of Syrian orphans.
- Approval of membership requirements and admission criteria.
- Adopting the Protocol of Cooperation.



#### Launching the Syrian Orphans Care Network and the start

Under the theme «Who's for Syrian orphans», with the participation of more than 100 humanitarian organizations, donors and many guests interested in the humanitarian field of Syrian orphan, a ceremony was held to launch the «Syrian Orphans Care Network» in Istanbul, Turkey on 16 August 2015.

This ceremony resulted in many positive outcomes, such as linking many humanitarian organizations in the field as well as donor community paving the way for cooperation and participation in many areas of humanitarian and relief charitable work.

#### Official Registration in the Turkish Republic

On 19 February 2016, the Yetimleri Koruma Fedrasyonu (Orphans Care Federation) was registered as an umbrella charitable organization for NGOs that works with orphans, announcing the shift from the Syrian Orphans Care Network

to the Orphans Care Federation. An organization that works internationally and not only for the Syrian orphans; nevertheless, Syrian orphans remains at top priorities due to the effects of conflicts taking place in Syria today.

#### First Forum of «Orphans Care Federation» 25 May 2016

Under the theme of «We are for Them», with more than 150 participants and representatives from around the world, also participation from local and international media, the first forum of the Orphans Care Federation was launched

in Istanbul on 25 May 2016. This forum was a result of the efforts started to establish the Federation in March 2015 aiming to be a step stone in the charitable work.





#### **About the OCF**

#### Who we are?

Orphans Care Federation (Yetimleri Koruma Federasyonu) is an umbrella organization for non-governmental charitable organizations headquartered in Istanbul, Republic of Turkey, Registered under Law No. 5352 under No. 34-221/085 dated 19/02/2017. And recently it has been Registered in the UK. Since its establishment, OCF has sought to enhance cooperation and coordination of information with governmental and international charitable organizations and United Nations organizations as well as support organizations through the provision of training and capacity building

programs and the establishment of studies and research that support the cause of orphans.

The Federation always seeks to cooperate with organizations to develop and modernize the field of charity and humanitarian work and raise the level of efficiency in work through the implementation of exchange programs with international organizations.

Orphans Care Federation includes 27 humanitarian organizations based in Turkey, Britain, Yemen, USA, Lebanon and Jordan.



#### **Our Vision**

Our vision is to see our NGOs members the leaders of the sector and assist them in coordinating with all the other local and international stakeholders while working on improving the lives of people all over the world.

#### **Our Goal**

Our goal is to establish the humanitarian sector that works for the care of Orphans, which is responsible and effective by following the highest standards of professionalism by following criteria's which have been put into place by the Federation. These would include: Good Governance, Research, Partnerships, Cooperation, Capacity Building and Exchange of Experiences.

### **Our Areas of Work**

#### **Networking & Partnership**

Networking between non-governmental humanitarian organizations, international organizations and government agencies is a successful way to exchange knowledge and information about needs, solutions, experiences and benefits, and to contribute to their dissemination and circulation. Networking is also a means of strengthening non-governmental organizations by unifying discourse and increasing influence in the political community and decision-makers. Networking also contributes to enhancing and activating the developmental role of civil society organizations.

We are always seeking to networking and building partnerships between donor organizations and organizations operating and implementing on the ground, enhancing the benefits of positive partnerships and cooperation among our members with other charitable organizations, institutions and official bodies. In this context, the Federation has carried out a number of networking works, from which we review the following:



OCF participated in the Islamic Forum on International Humanitarian Law held in Tunisia on 1 November 2016 represented by the Secretary General, Mr. Salah Al Jarallah, as a speaker introducing the Federation to participants the scope of its work and services. As well as, OCF

participated in The Islamic and Arab World Conference on Orphan's Affairs, held in Khartoum, Sudan on November 23, 2016, a profile of the Federation and its services was presented and leaflets were distributed to attendees.





# Introducing OCF during Innovation in Social and Volunteer Work Conference - Istanbul 1 February 2017

Orphans Care Federation participated in the Innovation in Social and Volunteer Work Conference that was held in Istanbul and organized by Al-Ryada Training and Consulting Company, Dr. Jassem Al-Mutawa, the family affairs expert.

Mr. Fadi Iskandarani (OCF CEO) delivered a presentation about the Federation, its aims and objectives.



Orphans Care Federation represented by the Secretary General Mr. Salah Al Jarallah and Chief Executive Mr. Fadi Iskandarani participated in the World Conference for Orphans Care in Bahrain organized by the Organisation for International Cooperation (OIC), Mr. Al Jarallah was member of the conference Advisory Committee. On the other hand, Mr. Fadi presented a Scientific Paper entitled «The Relationship Between Humanitarian Care Programs for Orphans and His Family and Development Programs in Protracted Crises». As a matter of appreciation Mr. Al Jarallah and Mr. Iskandarani were honored for their humanitarian and scientific efforts in the fields of humanitarian work. It was a good opportunity to introduce OCF and present its objectives and services provided through networking meetings with representatives of international humanitarian organizations present at the conference.





### Field visits to King Salman Center for Relief and Humanitarian Aid

OCF Secretary General Mr. Salah Ahmad Al-Jarallah, met with Dr. Abdullah Al-Rabiah, Director General of King Salman Center for Relief and Humanitarian Aid, accompanied by Mr. Badr Al-Jadaimi in Riyadh on January 24, 2017.

The objectives was to introduce OCF and the services provided to NGOs. Dr. Al-Rabiah expressed his interest in the Federation and praised the work. In the same context, Mr. Fadi Iskandarani, OCF CEO visited King Salman Center for Relief and Humanitarian Aid in Riyadh Saudi Arabia on 18 May 2017 where he met with the Director of Community Support, Dr. Abdullah Al Ruwaili, and discussed constructive ways of building relations and partnerships with the members of the Federation aiming for building relations among the Center and OCF members.



# Orphans Care Federation at the Embassy of Kuwait in Ankara February 3, 2017

Orphans Care Federation Secretary General Mr. Salah Al-Jarallah, visited Ambassador of the State of Kuwait in Turkey, Mr. Ghassan Al-Zawawi, in Ankara. The visit aimed at introducing Orphans Care Federation and discuss the humanitarian and charitable actions in Turkey. The visits also aimed at informing stakeholders about the Federation's work and its services in the humanitarian action work. The ambassador expressed his delight by saying: «I am delighted and honored that a Kuwaiti citizen is leading an organization such as OCF».



# Networking and partnerships with humanitarian and charitable organizations in Britain from February 20 to 24, 2017

An OCF delegation led by Mr. Salah Al Jarallah (Secretary General), accompanied by Mr. Fadi Iskandarani (CEO), toured the UK and participated in Muslim Charities Forum's Awards Evening celebrating the works and achievements by British Muslim NGOs.

The trip started with a visit to HE Khalid Al-Duwaisan, Ambassador of the State of Kuwait to the United Kingdom, presenting OCF and its activities where he expressed his admiration for the projects and the work of the Federation.

The delegation visited Islamic Relief Worldwide in Birmingham where they met Mr. Nasser Haj Hamed - Chief Executive.

The delegation also visited the Islamic Relief Academy and met with Dr. Hossam Saeed, the Director General; holding a discussion about potential of cooperation and the ways that IR Academy could provide trainings and research for the field work that care for orphan and his mother.

The delegation visited Muslim Hands in Nottingham, holding a meeting with the Chairman Sheikh Sahib Zadeh Sayyed Hassanain.

Muslim Hands presented their work and experience in working with Orphans worldwide. It also agreed on some networking programs and exchange of experiences to OCF member organizations.





#### Orphans Care Federation at Ataa Conference Syria Developmental Horizons - Istanbul 15 - 16 March 2017

The Federation participated in the conference organized by Ataa for Humanitarian Relief. OCF section was visited by many representatives of international humanitarian organizations. The visitors expressed their admiration and support for OCF as

an umbrella organization working for building capacities for NGOs. The Federation has developed cooperation and coordination relations with a number of humanitarian organizations at the Conference.



# Orphans Care Federation at the Aid & Trade Conference and Exhibition London 9 - 11 May 2017

The Federation participated in the Aid & Trade Conference and Exhibition in London, in which OCF presented its objectives and services to visitors. During the conference OCF held several meetings e.g., a meeting with Ms. Saba

from Humanitarian Academy aiming to coordinate training programmes in the region, as well as a meeting with held with Dr. Abdullah Al Ruwaily Head of Societal Support from King Salam Centre for Relief.



#### **Advocacy**

We work for the charity sector to care for orphans through regular meetings and consultations with non-governmental charities, government agencies and United Nations organizations. Thus we are able to express the concerns of the charitable sector and encourage change for the better. We communicate with all charitable humanitarian organizations, «Donors and Implementers», and study all the obstacles that the humanitarian and charitable sector suffers from. We seek to raise our voice high in all forums and international platforms to work to remove or mitigate obstacles. Our work in this context:



#### Humanitarian field visit to Sanliurfa 28 - 29 April 2017

OCF organized a humanitarian field visit to Sanliurfa – South Turkey accompanied by HE Mr. Mohamed Fahed Al Mohamed Kuwait Consul in Istanbul, to visit the relief and development projects supported by Kuwaiti charities. During the trip, the delegation paid a visit to HE Mr. Göngür Azim Tuna - Vali of Sanliurfa Province and discussed the situation of the Syrian refugees in the province. He praised the charitable work provided by the good people

in Kuwait supporting the needy. On the sidelines of the trip an open session was held among members of the Federation and HE the Consul, where he was presented and briefed about the work that is being conducted by OCF members in Turkey and Syria. HE addressed the audience about the importance of humanitarian work and the need to pay attention to the standards of international governance and transparency.



#### The round table workshop at OCF HQ on 5 May 2017

A roundtable meeting was held at OCF HQ aiming to find solutions for the «Challenges of Humanitarian Aid for Syrian Orphans» and presented several theses during the workshop. Discussed:

- 1. Low level of financial resources.
- 2. The reluctance of donors (individuals or organizations) due to repeated orphan movement.
- 3. Conditions of donors for support eligibility.
- 4. Difficulty in delivering material support to the orphan and his family (lack of liquidity).
- 5. The method of dealing with the orphan and the importance of taking into account the psychological state.
- 6. The complications imposed by governments on organizations

to control the movement of cash handling.

Some of the outcomes of the meeting were as follows:

- Looking for partnerships with government agencies supporting and activating charitable endowment projects and profitable development projects.
- Educating the sponsor about orphan situations and conveying a correct idea about the nature of the cause of the orphan's instability and working on sending periodic reports to the donors.
- Requesting the Turkish government to establish a Turkish bank within the Euphrates Shield to facilitate remittances.



#### Shield of Appreciation to HE the Kuwaiti Consul General in Istanbul

OCF Secretary General Mr. Salah Al Jarallah and the CEO Mr. Fadi Iskandarani visited the Consulate of Kuwait in Istanbul on 3 August 2017 expressing their thanks and appreciation to the Consulate for their support and guidance for obtaining official accreditation from

the Kuwaiti Ministry of Foreign Affairs on 25 July 2017.

During the visit, the Secretary General presented HE the Consul with a Shield of Appreciation, where he expressed his readiness for support in the field of humanitarian charity work.

#### The humanitarian field visit to Antioch-Hatay, 27-28 May 2017

Orphans Care Federation (OCF) facilitated a humanitarian field visit to Hatay Province – Southern Turkey for Muslim Aid (British based Muslim Charity) with Rt. Hon. Baroness Sayeeda Warsi, (member of the British House of Lords), Fadi Iskandarani – OCF CEO and Mr. Jehangir Malik CEO of Muslim Aid. The visit aimed at reviewing the situation of the Syrian refugees after 6 years of the crisis and to focus on the humanitarian efforts that are being

conducted by many stakeholders. The visit is part of the advocacy projects within the scope of the Federation's work. The guest, Rt. Hon. Baroness Sayeeda Warsi, has raised the voice to the responsible authorities in the United Kingdom of the challenges and difficulties experienced by the Syrian refugees and the humanitarian organizations in alleviating the suffering of those affected and needy.



#### Research Workshop «De Risking» 3 - 5 July 2017

In light of the increasing problems and difficulties experienced by humanitarian institutions in funds transfer to the affected areas. In particular, the increase in restrictions on the banking sector has been instrumental in providing financial support for humanitarian projects.

The Humanitarian Forum (THF) in partnership with OCF, the London School of Economics and Political Science (LSE) and the Overseas Development Institute

(ODI) Held a workshop entitled on De-Risking and Restrictions on fund transfer to humanitarian organizations on Monday, 03/07/2017 at the main office of the Federation in Istanbul. The same workshop was held the following day Tuesday, 04/07/2017 in Gaziantep. The results shall be presented at World Humanitarian Action Forum in London on 28 November 2017.



#### Signing Memorandum of Understanding between OCF and THF

Orphans Care Federation, represented by its CEO Mr. Fadi Iskandarani, signed a memorandum of understanding with THF (The Humanitarian Forum), represented by its President Dr. Hany EI-Banna, on 3 July 2017. The two parties agreed to contribute to providing the necessary facilities for research and studies within the geographical scope of the work of the Organization. Contributing to the provision of logistical

and technical support to all activities, and providing networking opportunities among the members and partners of the Federation and the member organizations of the World Humanitarian Forum and the opportunity to enter the Knowledge Bank established by the Humanitarian Forum and Benefit from discussions and mutual consultations on policies and laws and work to influence political decisions that are difficult to reach individually.

# OCF Chief Executive on official visit to the Turkish Governmental bodies in Ankara

OCF Chief Executive Mr. Fadi Iskandarani accompanied with other humanitarian organizations visited the Turkish capital Ankara on 27 September 2017 in order to hold several meetings with Turkish governmental bodies to discuss the conditions imposed by the government on the Syrians and the difficulty of obtaining work permits, in humanitarian organizations and finding solutions for this issue. The delegates met with the Director General of the Turkish Ministry of Labour, Mr. Saadettin Akyil, welcomed the audience and thanked them for their visit, and

promised to raise the issue in order to find an final solution for the situation. The delegates also met the Deputy Director General of the General Directorate of Migration Mr. Saleh Busak to discuss the difficulty of obtaining the temporary protection card and procedures for the transfer of residence address. In the same context, the delegates held a meeting with Turkish MP Celalettin Guvens to raise the problems experienced by the Syrian community in Turkey and work to find solutions in line with applicable laws and customs.





**Publication Services and Administrative Development** 

- Developing MEAL systems for orphans sponsorship.
- Issuing a Guide to establishing and Managing the orphan's department.
- Development of Computer systems and programs for orphans Database.
- Issuing Child Protection Policies and Activating them with member organizations and others.
- Issuing and activating policies for family and orphanages

In this context, we review some of the publications:

**Child Protection Policy:** An international policy that sets forth the duties of donor and implementing organizations towards orphaned children and their families, what should be avoided and what should be pursued to ensure a decent life for children and their families

**Child Rights Charter:** Orphans Care Federation believes that every child and especially the orphans have the right to be clothed, nourished, live a healthy life and have access to a good education. This Charter refers to the general rights of the child, such as physical care, attention, intellectual stimulation

**The Code of conducts:** for Workers with Orphans is a folded pocket booklet as a reference for the coordinators in the orphanages, field workers and supervisors. It contains important instructions that must be taken into consideration in dealing with the orphan and his family. It guides the field



workers to take care of matters such as: Everyone is with dignity and respect, respect for personal privacy for adults and young alike etc.... and things or mistakes that you should avoid falling into.

#### **Training & Capacity Building**

Training in its modern concept has become a strategic choice in the human resources development system. Due to the rapid development of events in many parts of the world, the humanitarian field in the Middle East and Europe suffers from a lack of calibres with experience in the field of humanitarian actions. As the number of people in need, especially orphans, increased, the focus was on the training and capacity building.

Orphans Care Federation is currently working on the Publishing a Training Curriculum for the Orphans Field Worker consisting of Twelve Subjects distributed over 160 hours of training:

- 1. Characteristics of Orphan and Widow.
- 2. Leadership and Managerial skills.
- 3. Psychological support skills.
- 4. Age characteristics and characteristics of people with special needs.
- 5. Sphere Standards in Humanitarian Action.
- 6. First Aid.
- 7. Protection.
- 8. Photography skills and Dealing with the Media.
- 9. Personal Welfare and Security.
- 10. Assessing Field Needs and How to Prioritize.
- 11. Monitoring and Evaluation
- 12. Conflict / Disasters Sensitivity.

As well as working on another curriculum that specializes in the Rehabilitation for

Widows, and how to transfer it from a personality influenced by the surroundings to a person active and influential in their locality and can turn their plight into a gift; also, have a positive role in the society. Conflicts create incubators to discover energetic individuals. Believing in the existence of these active potential energies, OCF developed a project to rehabilitate the widow in all aspects of her psychological, health and professional life.

Since the beginning of September 2017, OCF initiated a training program for its staff and the staff of humanitarian organizations wishing to develop their employees to raise the capabilities and refresh their information according to a special training program that is being offered through 100 training hours – over 50 weeks - 2 hours per week.





#### Governance

The Federation encourages good and solid governance for all members and organizations throughout the sector. This includes encouraging all organizations to be transparent and open in their activities and financial transactions and supporting them in achieving their objectives and strategies.

The Federation believes that humanitarian organizations should be promoted through the application of global governance standards and urges member organizations to contribute to their implementation. Governance is one of the most important areas of work in the OCEs work.



#### Research & Development

Research have played a leading role in leading the society. Research and studies projects have become effective strategy in the construction and development of the society. The work in this sector has evolved to become an important source for providing the required information for decision-making and higher authorities.

We work to interact and communicate with the scientific bodies to carry out research and academic studies related to the orphan and improve the level of services, and we rely on our work on the efficiency and effectiveness in the implementation of research projects. We believe that the success of these projects is combined with their ability to embrace the scientific research competencies. As far as they possess the scientific competencies, the scientific research horizon and the nature of its results are determined. Therefore, we seek to attract the scientific research talents and extend the bridges of communication with them in the field of work.



#### **Orphans Cross Cutting Database Program**

With the number of orphans increasing every day and their continuous mobility and the possibility of receiving guarantees from several parties in different geographical areas in order to coordinate work and efforts to enable stopping sponsorship duplication to be able to benefit the largest possible number of beneficiaries.

The technical department at OCF developed a software program on a cloud platform and arranged accounts for member organizations to benefit from the service, which can be a database platform as well as providing cross cutting data raising to the surface the cases of matching data of orphans registered with the organizations whether sponsored or not.

The program produces many statistics and charts that helps strategic studies enabling the donor and implementing organizations to build a plan increasing work efficiency and expanding the scope of benefit. These services include, but are not limited to, geographical distribution of orphans, classification by gender and date of birth.

Currently work is being carried to development the program, to expand the services provided and improve performance. One of the most important points of the development is the implementation of image matching procedures.





### **Humanitarian Standards & Quality Assurance**

## Signature of the Code of Conduct for Relief with the International Movement of the Red Crescent and the Red Cross

The Federation encourages good and solid governance for all members and organizations throughout the sector. This includes encouraging all organizations to be transparent and open in their activities and financial transactions and supporting them in achieving their objectives and strategies. The Federation believes that humanitarian organizations should be promoted through the application of global governance standards and urges member organizations to contribute to their implementation. Governance is one of the most important areas of work in the OCF's work.

#### Obtain the ISO9001:2015 Certificate

The Executive Management of Orphans Care Federation recently passed the final stages of obtaining the ISO 9001:2015 certification after the administrative development process which started with the beginning of the current year 2017. It is worth mentioning that the Quality Assurance Standards is the

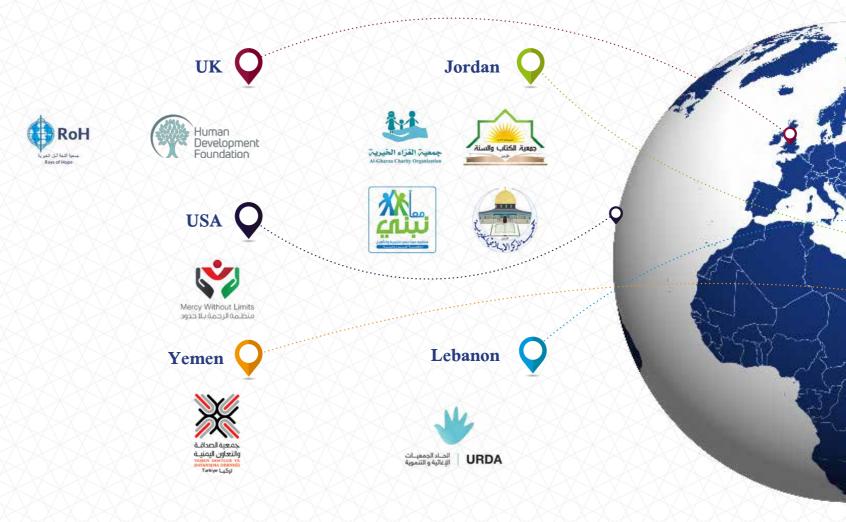
compliance of the organization with the quality management system, and services, which contributes to the evaluation and measurement of administrative processes and is a framework and a guide for organizations to monitor their work and develop their performance.

#### **OCF Charter**

OCF Charter is the standards expected of all those wishing to become members. The Charter focuses on the principles of humanitarian action and charities are the leaders of humanitarian and development relief. Many of the provisions of this Charter reflect the Sphere Project, the Code of Conduct of the International Committee of the Red Cross, and governance in accordance with the requirements of official bodies.



### **Our Members and Areas of Operations**







مؤسسة غراس









Turkey



























### **Our Partners**





























#### Donate into one of these accounts

YETİMLERİ KORUMA FEDERASYONU		
Account No.	Currency	IBAN
18-193086-1	TRY	TR660020900000193086000001
18-193086-2	USD	TR390020900000193086000002
18-193086-3	EUR	TR120020900000193086000003

SWIFT Code (BIC): TCZBTR2AZKB

Branch Name: Ziraat Katılım Fatih Branch

Branch NO: 18

Zeyrek Mahallesi

Macar Kardeşler Cad. NO: 18/A

Fatih - İstanbul



ORPHANS CARE FEDERATION			
Account No.	Currency	IBAN	
20-90-74 43556719	GBP	GB44 BARC 20907443556719	

SWIFT Code (BIC): BARCGB22

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